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TRANSMITTAL LETTER  
(General - Patent Pending)

APR 16 2001

Docket No.  
642932/002

Application Of: Geoffrey K. Crawshaw, et al.

Serial No.  
09/730,247Filing Date  
December 5, 2000Examiner  
---Group Art Unit  
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Title: SYSTEM FOR CAPTURING, PROCESSING, TRACKING AND REPORTING TIME AND EXPENSE  
DATA

TO THE ASSISTANT COMMISSIONER FOR PATENTS:

Transmitted herewith is:

Substitute Formal Drawings - (18 sheets, Figs. 1A-7D).

A copy of the Notice to File Corrected Application Papers dated February 21, 2001.

in the above identified application.

- No additional fee is required.
- A check in the amount of \_\_\_\_\_ is attached.
- The Assistant Commissioner is hereby authorized to charge and credit Deposit Account No. \_\_\_\_\_ as described below. A duplicate copy of this sheet is enclosed.
  - Charge the amount of \_\_\_\_\_
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Signature

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Dated: April 12, 2001

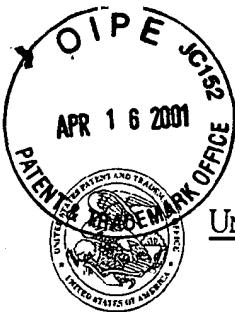
I certify that this document and fee is being deposited on April 12, 2001 with the U.S. Postal Service as first class mail under 37 C.F.R. 1.8 and is addressed to the Assistant Commissioner for Patents, Washington, D.C. 20231.

Signature of Person Mailing Correspondence

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COMMISSIONER FOR PATENTS  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/730,247	12/05/2000	Geoffrey K. Crawshaw	642932/002

**CONFIRMATION NO. 8100**  
**FORMALITIES LETTER**



\*OC00000005785491\*

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New York, NY 10038

Date Mailed: 02/21/2001

**NOTICE TO FILE CORRECTED APPLICATION PAPERS*****Filing Date Granted***

This application has been accorded an Application Number and Filing Date. The application, however, is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a)

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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*A copy of this notice **MUST** be returned with the reply.*

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